



**Abbeyfield Stirling Society Ltd**  
**Duty of Candor Annual Report**

**Introduction**

The Health (Tobacco, Nicotine etc. and Care) Scotland Act 2016 (“The Act”) introduced an Organizational Duty of Candor on health, care and social work services. The Act is supplemented by the Duty of Candor Procedure (Scotland) Regulations 2018, which highlight the procedure to be followed whenever a Duty of Candor incident has been identified.

All health and social care services in Scotland have a Duty of Candor. This is a legal requirement which means that when unintended or unexpected events happen that result in death or harm as defined in the Act, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about how the Duty of Candor is implemented in our service. This short report describes how Abbeyfield Stirling Society has operated the Duty of Candor during the time between 1 April 2019 and 31 March 2020.

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| Name & address of service:  | Abbeyfield Stirling Society Ltd,<br>17 Allan Park<br>Stirling<br>FK8 2QG   |
| Date of Report:   | 6.3.2020   |
| How have you made sure that you and your staff understand your responsibilities relating to the duty of Candor and have systems in place to respond effectively?<br><br>How have you done this? | Business Administrator for the Society looked at the legal requirements of the duty of Candor, and along with the Manager developed an operating policy and procedure which was approved by the board of Trustees.<br><br>By sourcing information and guidance enabling us in developing a policy and procedure. |
| Do you have a Duty of Candor Policy?  | Yes  |

